



Cricklade Leisure Centre

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Cricklade Leisure Centre
 Stones Lane
 Cricklade
 Wiltshire
 SN6 6JW

Name(s) of Account Holder(s)

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| |

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

| | |
|-----------------|-----------------------|
| To: The Manager | Bank/Building Society |
| Address | |
| | |
| Postcode | |

Reference

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Service User Number

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|---|---|---|---|---|---|
| 4 | 5 | 2 | 3 | 4 | 9 |
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FOR PSL re Cricklade Leisure Centre OFFICIAL USE ONLY
 This is not part of the instruction to your Bank or Building Society.
Important – Please complete these details:

Account Holder(s) Name & Address:

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|----------------|
| Name: |
| Address: |
| |
| Postcode: |
| Email Address: |

Instruction to your bank or building society
 Please pay PSL re Cricklade Leisure Centre Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with PSL re Cricklade Leisure Centre and, if so, details will be passed electronically to my bank/building society.

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|--------------|
| Signature(s) |
| |
| Date |

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit PSL re Cricklade Leisure Centre will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request PSL re Cricklade Leisure Centre to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by PSL re Cricklade Leisure Centre or your bank or building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when PSL re Cricklade Leisure Centre asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building Society. Written confirmation may be required. Please also notify us.